



Department of Municipal Development  
Construction Services Division

**Block Party Application and Permit**

Application Date: \_\_\_\_\_

**Sponsor** \_\_\_\_\_  
(Name/Address/Phone #)

**Location of Block Party** \_\_\_\_\_  
(Block # and Street)

\_\_\_\_\_  
(Enter Names of Nearest Intersecting Streets)

**Date and Time Party Starts** \_\_\_\_\_

**Date and Time Party Ends** \_\_\_\_\_

**Number of People Expected to Attend the Party** \_\_\_\_\_

**“DECLARATION”**

I, \_\_\_\_\_, do hereby declare the above scheduled block party has the endorsement of  
Sponsor's Name

all adult residents of the included street where the party is to be held and the party will be conducted in accordance with the following restrictions:

1. Street barricades will be placed at each end of the block. The barricades shall include at least one 8-foot long type III barricade with a **“ROAD CLOSED”** sign and shall consist of at least one horizontal rail of normal 8 to 10 inch width and sufficient length to reach to the curb lines on both sides of the street, with their top edge 36-42 inches above the roadway. Each barricade rail will be marked with alternate orange and white stripes of 4 to 6 inch width at an angle of 45 degrees to the vertical. All barricades will be effectively reflectorized, and if used at night, amber flashing lights shall be mounted on each barricade at not more than 14 foot intervals. Barricades to be provided and maintained by a professional barricade contractor.
2. No vehicular movement will be allowed within the barricaded area.
3. Licensed and uniform security guards or commissioned peace officers may be required during the party to help maintain order and ensure the exclusion of uninvited persons. If required, at least one security guard or peace officer per 100 party participants or fraction thereof will be engaged.
4. Environmental Health Department will issue a Noise Permit, if applicable. Application reviewed and processed, February thru October, Monday thru Friday, 1:00 p.m. to 4:00 p.m., November thru January, Wednesday and Friday, 2:00 p.m. to 4:00 p.m. Loud music or other amplified sound will be discontinued by midnight if the party is to be held on a Friday or Saturday, otherwise, by 10:00 p.m.
5. Violations of Statutes or Ordinances will not be permitted.
6. This permit, if approved, may be revoked by any member of the Albuquerque Police and/or Fire Department, if in their opinion, the party becomes a public nuisance, or violations of Statutes or Ordinances (#22-1993, Sec. 4.102c) are committed by any participant or any of the above requirements are not met.

**Sponsor's Signature:** \_\_\_\_\_





**City of Albuquerque**  
Department of Municipal Development  
Construction Services Division

**Block Party Application and Permit**

(NOTE: Permit will not be granted until approval signatures are obtained from all four departments listed below!!)

**1. Fire Department - Fire Marshall's Office, 724 Silver Avenue SW, 764-6300**

Comments:

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☐ Approved      ☐ Disapproved      ☐ Copy retained by this Department

\_\_\_\_\_  
Signature/Title/Date

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**2. Department Of Municipal Development, Construction Services Division - Plaza Del Sol Building, 600 Second Street NW, 4<sup>th</sup> Floor, Room 400), 924-3400**

Comments (Barricade Permit Required - No fee):

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☐ Approved      ☐ Disapproved      ☐ Copy retained by this Department

\_\_\_\_\_  
Signature/Title/Date

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**3. Environmental Health Department - City/County Bldg., 1 Civic Plaza NW, 3<sup>rd</sup> Floor Room 3023, 768-2600**

Noise Permit:      ☐ Required      ☐ N/A      ☐ Issued      ☐ Denied

Comments:

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☐ Approved      ☐ Disapproved      ☐ Copy retained by this Department

\_\_\_\_\_  
Signature/Title/Date

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**4. Albuquerque Police Department - See appropriate area substation**

( ) John Carrillo Memorial Substation 8201 Osuna Rd. N.E. Phone: 823-4455	( ) Gerald Cline Memorial Substation 5408 Second St. N.W. Phone: 761-8800	( ) Phil Chacon Memorial Substation 800 Louisiana Bd. S.E. Phone: 256-2050	( ) Shawn McWethy Memorial Substation 6404 Los Volcanes Rd. N.W. Phone: 831-4705	( ) Foothills Station Memorial Substation 12800 Lomas NE Phone: 332-5240
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Comments:

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☐ Approved      ☐ Disapproved      ☐ Copy retained by this Department

\_\_\_\_\_  
Signature/Title/Date

c: Neighborhood Association (Fax #924-3913)